Prairie Wind & Silver Sage- Friends of Grasslands invites applications for summer employment

Prairie Wind & Silver Sage- Friends of Grasslands (PWSS) is a volunteer-run organization based in Val Marie, Saskatchewan on the edge of Grasslands National Park of Canada. Its mandate is to assist Grasslands National Park in its efforts to promote the ecological integrity of native prairie landscapes and to increase understanding, appreciation and enjoyment of those landscapes.

Job Description

PWSS requires a Museum Assistant for the period of May 7 to August 31, 2012. Pay is $11.00/hour plus benefits.

Position responsibilities include:

- greet and direct visitors to view exhibitions;
- provide visitor information as required;
- operate and maintain coffee bar/concession to maximize visitor appreciation and purchases;
- refer visitors to other available community services as necessary;
- maintain and help operate gift store inventory to maximize visitor appreciation and purchases;
- operate point of sales terminal and complete end-of-day financial transactions;
- perform exhibition-related maintenance tasks;
- work with Board members and volunteers appropriately to develop and carry out organization programs;
- present a satisfactory public face of PWSS to the community

Candidate should have:

- background in serving the public and in meeting, working with and responding to a variety of people;
- some experience of retail and food service;
- interest in and/or experience with museum and art gallery exhibitions;
- interest in and/or experience with ecologically-based organizations;
- basic office skills including email, Internet, telephone etiquette, word processing;
- ability to work both independently and as part of a team;
- interest and/or experience in contributing to a community.

Application Deadline: March 26, 2012

Please note that applications will be considered as they are received. Candidates are encouraged to apply early. PWSS is an equal opportunity employer.

Community

Val Marie is a small ranching community (village pop. 135, area pop. 325) located 120 km south of Swift Current, SK. It is Gateway to the Grasslands National Park, the first national park of Canada to preserve a portion of the mixed prairie grasslands. The Val Marie region is a land of rolling hills, rugged coulees, and steep ravines centred on the Frenchman River Valley, where sky meets prairie at the northern extension of the Great Plains. The climate is intense and the lifestyle ranching-based. Living expenses are low, and amenities include a grocery store, a hotel/cafe/bar, a post office, a library, a commercial art gallery, movies on weekends, occasional concerts, and programs offered by volunteer agencies and the Park. The landscape of mixed grass prairie draws about 10,000 visitors each year to the area. PWSS will assist the successful candidate in finding accommodation for the summer. For more information see www.pwss.org

To be considered a candidate must:

- be a Canadian citizen
- be between years of a post-secondary educational program
- be under 30 years of age

Preference will be given to candidates who:

- can converse in French as well as English
- have a background in the natural sciences
- have retail store experience

To Apply:

Submit an application with resume by email or post before March 26, 2012 to:

Christie Thomson, Board Member PWSS
Box 66
Val Marie, SK
S0N2T0
cthomson@chinooksd.ca

Phone: 306-298-2279